



**State of Utah**  
**DEPARTMENT OF COMMERCE**  
**Division of Corporations & Commercial Code**  
**How to Amend Your Certificate of Limited Partnership**

**This guide-sheet is not intended to substitute nor replace the advice of legal counsel. An Amendment to a Certificate of Limited Partnership shall be promptly delivered to the Division (U.C.A. Section [48-2e-202](#)) when one or more of the following events occurs:**

- a. A change in the name of the Limited Partnership;
- b. The admission of a new General Partner;
- c. The dissociation of a person as a General Partner;
- d. The appointment of a person to wind up the limited partnership's activities and affairs under Subsection [48-2e-802\(3\)](#) or [\(4\)](#).
- \*\* e. A change of the Registered Agent;
- \*\* f. A change of the Partnership's principal place of business;
- g. A change of the General Partner's name and/or address.
- h. Dissolution of the Limited Partnership
- i. Rescinding the dissolution of the Limited Partnership

\*\*Agent information and principal place of business address may be changed on the Registration Information Change Form.

**A Certificate of Limited Partnership is amended by filing a Certificate of Amendment with the Utah Division of Corporations and Commercial Code setting forth:**

- 1. The name of the Limited Partnership;
- 2. The date of filing of its initial Certificate of Limited Partnership;
- 3. The changes the Amendment makes;
- 4. Signature requirements vary depending on the nature of the amendment, please see UCA § [48-2e-203](#).

**Payment:** Limited Partnerships may file in person, by mail or fax. One (1) set of Certificate of Amendment must be received by the Division of Corporations with the non-refundable processing fee of \$37.00. Means of payment are cash, check, or money order made payable to "State of Utah". **If you are faxing you must include, on a [cover sheet](#), the number of a Visa, MasterCard or American Express with the date of expiration.**

Under GRAMA {63G-2-201}, all registration information maintained by the Division is classified as public record. For confidentiality purposes, you may use the business entity physical address rather than the residential or private address of any individual affiliated with the entity.