



State of Utah
Department of Commerce
Division of Corporations & Commercial Code
Articles of Incorporation (Nonprofit) Instructions

- 1. Name of Corporation:** The name of the corporation – the name may, but need not contain the words, in full or abbreviated form, “Corporation,” “Incorporated,” or “Company.” The name may not contain any word or phrase that indicates or implies that it is organized for any purposes other than one or more of the purposes contained in Section [16-6a-301](#) and its articles of incorporation.
- 2. Purpose:** Enter the purpose or purposes for which the corporation was formed. It is sufficient to state, either alone or with other purposes, that the purpose of the corporation is to engage in any lawful act or activity for which corporations may be organized under the Utah Revised Business Corporation Act.
- 3. Registered Agent:** The registered agent can be a commercial registered agent or a non-commercial registered agent. The non-commercial registered agent needs to put the name and address of the registered agent. A registered agent can be either a person or a business entity. If listing a commercial registered agent, that commercial registered agent will need to be registered with the Division of Corporations and Commercial Code. A Utah street address is required.
- 4. Incorporator(s):** Provide the name, address and signature of the corporation’s incorporator - attach an additional sheet including each of the incorporators’ names, addresses and signatures if there are more than one.
- 5. Voting Members:** Indicate whether or not the corporation will have voting members.
- 6. Shares:** Indicate whether or not the corporation will issue shares evidencing membership or interests in water or other property rights. If the corporation will issue shares, list the aggregate number of shares that the corporation is authorized to issue and indicate whether or not those shares will be divided up in to classes. If the shares will be divided in to classes, select or type in the class in the dropdown list, enter the amount of each and provide a statement of the preferences, limitations and relative rights of the shares of each class. Attach an additional sheet if there are more than two classes of shares.
- 7. Assets:** Upon dissolution assets of the corporation will be distributed in a manner consistent with law.
- 8. Principal Address:** The primary address at which the corporation will be located.
- 9. Director(s):** The name and address of each of the corporation’s initial directors. A domestic non-profit corporation needs to have at least three directors as stated in [16-6a-803](#).
**** Director information is not required for filing Articles of Incorporation, however, it is required to be reported to the Division no later than the corporation’s first annual report.**