



State of Utah  
Department of Commerce  
Division of Corporations & Commercial Code  
Foreign Registration Statement (Foreign Limited Liability Company) Instructions

**The form must be computer generated or typewritten.  
There is a non-refundable processing fee of \$54.00 to file the application.**

- 1. Name of Company:** Enter the name of the Limited Liability Company. The name of a limited liability company must contain the words "limited liability company" or "limited company" or the abbreviation "L.L.C.", "LLC", "L.C.", or "LC". "Limited" may be abbreviated as "Ltd.", and "company" may be abbreviated as "Co.". (see [48-3a-108](#) for more information)
- 2. Jurisdiction of Formation:** The state or country in which the Limited Liability Company was originally formed.
- 3. Principal office address (street & mailing):** The primary address at which the company will be located.
- 4. Registered Agent:** The Registered Agent is a business or individual designated to receive service of process when a business entity is a party in a legal action such as a lawsuit or summons. The Division also sends all correspondence to the Registered Agent. A Utah street address is required.

The agent can either be a commercial Registered Agent or a noncommercial Registered Agent. For a commercial Registered Agent, all that will be needed is the agent's name (the commercial Registered Agent's registration number is not required to be listed, but it is helpful).

For a noncommercial Registered Agent, enter the required name and address of the Registered Agent. The Registered Agent can be either a person or a business entity. If the Registered Agent is a business, the business **must** be registered with the Division of Corporations and in good standing. **A company CANNOT serve as its own Registered Agent.**

- 5. Alternate name to be used:** Enter an alternate name to be used in Utah **IF** the name of the Limited Liability Company in its home jurisdiction is not available in Utah or if the name does not comply with Utah statute.
- 6. Purpose:** Enter the purpose of the business entity (optional).
- 7. Name and Address of Members/Managers (optional):** Provide the name and street address of each of the Limited Liability Company's Managers and/or Members. While not required when filing the Certificate of Organization, at least one Manager, Member or other Governing Person will need to be provided in the annual report delivered to the Division. (see [48-3a-212](#) for more information)

#### **8. Authorized signer**

Under GRAMA {63G-2-201}, all registration information maintained by the Division is classified as public record. For confidentiality purposes, you may use the business entity physical address rather than the residential or private address of any individual affiliated with the entity.