



UTAH | COMMERCE

Division of Corporations and Commercial Code

Application for Withdrawal of a Foreign Profit/Non-Profit Corporation

NOTE: Under the Government Records Access and Management Act , Utah Code § 63G-2-101 et seq., all registration information maintained by the Division is classified as public record. For confidentiality purposes, you may use the business entity’s physical address rather than the residential or private address of any individual affiliated with the entity.

All information on documents **MUST** be typewritten or computer generated

General Information:

Federal Employer Identification Number (FEIN): _____ Entity Number (optional): _____

The foreign corporation's corporate name: _____

The name of the state or country under whose law the foreign corporation is incorporated: _____

Principal Office Address Information:

The address of the foreign corporation's principal office: _____

City: _____ State: _____ Zip: _____ Country : _____

OR

The corporation will not maintain a principal office, and the address to which service of process may be mailed, pursuant to Section 16-10a-1521 or 16-6a-1514, is:

Service of Process Address: _____

City: _____ State: _____ Zip: _____ Country : _____

Registered Agent Information:

YES NO The foreign corporation's registered agent will continue to be authorized to accept service on the foreign corporation's behalf in any proceeding based on a cause of action arising during the time the foreign corporation was authorized to transact business in this state.

Required Checklist Items:

The Foreign corporation is not transacting business in this state.

The foreign corporation surrenders the foreign corporation's authority to transact business in this state.

Delayed Effective Date (optional): _____

Signature: _____

Printed Name: _____

Title: _____ Date: _____

Office use only



Withdrawal of a Foreign Profit OR Non-profit Corporation: Instructions

Withdrawal of a Foreign profit OR Non-Profit Corporation: Instructions Utah Code Title 16, Chapter 10a-1520; Title 16, Chapter 6a-1513

These instructions will help you in filling out the Withdrawal of a Foreign profit OR Non-Profit Corporation and how to file it with our office. If you have further questions feel free to reach out to our customer service team at (801) 530-4849, toll free at (877) 526-3994, or by email at corpucc@utah.gov

Do not include these instructions when submitting the Withdrawal of a Foreign profit OR Non-Profit Corporation

All information on documents **MUST** be typewritten or computer generated

General Information:

- The Federal Employer Identification Number (FEIN):
 - This number is required. Failure to provide us with this information will result in rejecting your request to withdraw.
 - This number is issued by the IRS. IF you do not have this number readily available you can obtain it here:
 - <https://www.irs.gov/businesses/small-businesses-self-employed/lost-or-misplaced-your-ein#:~:text=Find%20a%20previously%20filed%20tax,at%20800%2D829%2D4933>.
 - **NOTE:** We will use the FEIN number to verify that you are in good standing with the Utah State Tax Commission.
- Entity Number:
 - This section is not required, but if you know your entity number please enter it in this field.
- The name of the state or country under whose law the foreign corporation is incorporated.

Principal Office Address or Service of Process Address:

- If you will maintain a principal office address after withdrawing from the state of Utah you will enter that information in this field.
- If you will not be maintaining a Principle office you will check the box with the statement "The corporation will not maintain a principal office, and the address to which service of process may be mailed, pursuant to Section 16-10a-1521 or 16-6a-1514, is,;" and you will enter that address in the service of process address field.

Registered Agent Information:

- 16-6a-1520(2)(e) and 16-6a-1513(2)(f) requires the statement as to whether the foreign corporation's registered agent will continue to be authorized to accept service on the foreign corporation's behalf in any proceeding based on a cause of action arising during the time the foreign corporation was authorized to transact business in this state.
 - **NOTE:** You will need to select "Yes" or "No." Failure to do so will result in the rejection of your request.

Required Checklist Items:

- Each checklist item must be checked off for our office to approve your request to withdraw your corporation. Failure to check any or all of these statements will lead to the rejection of your request.

Delayed Effective Date:

- A delayed effective date for a document may not be later than the ninetieth day after the date it is filed. If a document specifies a delayed effective date that is later than the ninetieth day after the document is filed, the document is effective on the ninetieth day after it is filed.
 - **NOTE:** The delayed effective date must be a date after these documents have been received by our office.

Signature:

- The Division of corporations & Commercial allows documents to be digitally signed.



Withdrawal of a Foreign Profit OR Non-profit Corporation: Instructions

(Continued) Withdrawal of a Foreign profit OR Non-Profit Corporation: Instructions
Utah Code Title 16, Chapter 10a-1520; Title 16, Chapter 6a-1513

Title:

- Signature requirements are based on the title of the signer.
 - The withdrawal can be executed by the chairman of the board of directors of a domestic corporation, by **ALL** of its directors, or by one of its officers.
 - If the corporation is in the hands of a receiver, trustee, or other court-appointed fiduciary, by that fiduciary.
 - If the document is that of a registered agent, by the registered agent, if the person is an individual, or by a person authorized by the registered agent to execute the document, if the registered agent is an entity.
 - By an attorney in fact if the corporation retains the power of attorney with the corporation's records.

Optional Inclusion of Ownership Information (not required):

- This demographic information is not required.

Filing Options:

- Email:
 - You can email the typed and signed form to corpucc@utah.gov. There is no fee associated with this filing.
- By Fax:
 - By fax: (801) 530-6438
 - Please use our payment cover letter:
 - <https://corporations.utah.gov/wp-content/uploads/2021/09/PaymentCoverLetter.pdf>
- By Mail:
 - Division of Corporations & Commercial Code, P.O. BOX 146705, Salt Lake City, UT 84114-6705
- Or in Person:
 - 160 E. 300 S., SLC, UT 84111
- If paying with a check please make it out to "State of Utah."

Processing Times:

- Standard processing time:
 - for complete and correct documents submitted to the Utah Division of Corporations and Commercial Code is generally five to seven business days.
- Expedited processing time:
 - is not available for this type of filing.
- Weekends and holidays are not business days
 - You can find the division's office closure information here:
 - <https://corporations.utah.gov/office-closures/>

Please refer to Utah Code § 16-10a-101 or 16-6a-101 et seq. If you need assistance in completing your filing, it is advised that you seek legal counsel. Please be aware that this filing will become public Information.

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